

**Scottish**

**Therapeutics**

**Utility**

**Installation Guide**



**Contents**

[Aim 1](#_Toc79499309)

[Scope 1](#_Toc79499310)

[Definition of Terms 1](#_Toc79499311)

[Process 2](#_Toc79499312)

## Aim

The aim of this document is to show the user how to install the Scottish Therapeutics Utility (STU) GP Practice computer program.

## Scope

All staff should follow this procedure. Failure to follow this may result in failure to install or incorrect installation of the program.

If using a printed ‘hard’ copy of this document the user should identify that the copy is current by checking the version against the equivalent electronic document on the [Effective Prescribing & Therapeutics Division](https://www.therapeutics.scot.nhs.uk/stu/) website.

## Definition of Terms

**The Scottish Therapeutics Utility (STU):** STU was developed to help improve safety, optimise efficiency and reduce avoidable waste in prescribing systems, and is freely available to each GP practice in Scotland. STU provides access to various technical (housekeeping searches such as duplicate and obsolete drugs) and clinical (such as polypharmacy and patient safety) reports. The information in STU is based on an extract from the GP system, updated from the previous day and earlier. STU is intended for use both by clinicians and administrative staff.

## Process

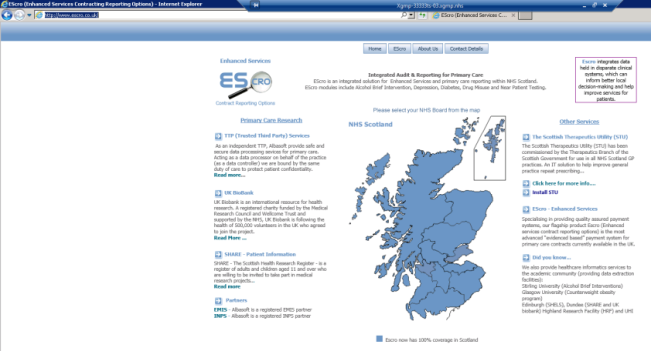
**Installing the Scottish Therapeutics Utility**

1. Check that STU is not already installed. If it is there will be an icon on the Desktop:

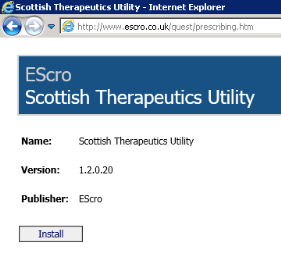


Double click the icon to open. If there is an error message when the icon is double clicked to open, click once on it to select then press the ***Delete*** key and click ***Yes*** to confirm deletion. Install as from 2.

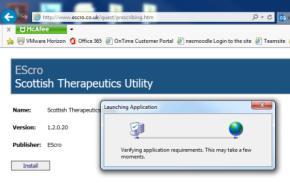
1. Go to <http://www.escro.co.uk/> then click ***Install STU***



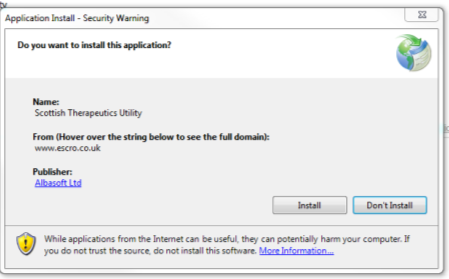
1. Click ***Install***



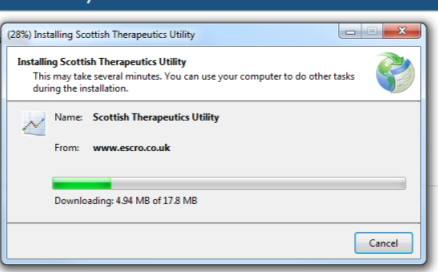
1. A ***launching application*** window will open briefly



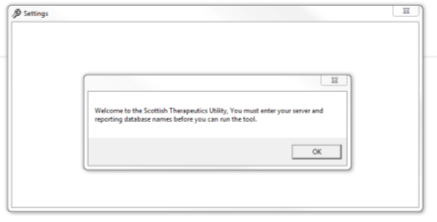
1. Click ***Install***



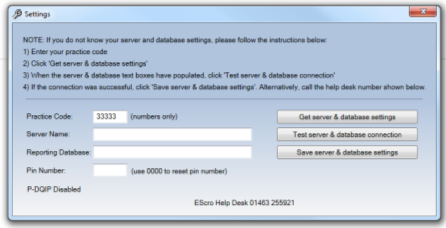
1. ***Installing*** window will open



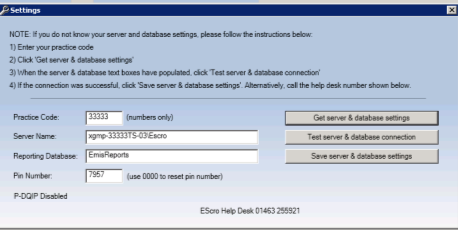
1. ***Welcome*** window will open. Click ***OK***



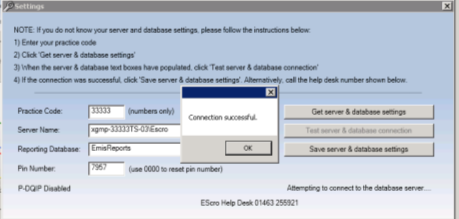
1. Enter the 5 digit ***Practice Code*** then click ***Get server & database settings***



1. ***Server Name*** and ***Reporting Database*** name boxes will populate. Click ***Test server & database connection***



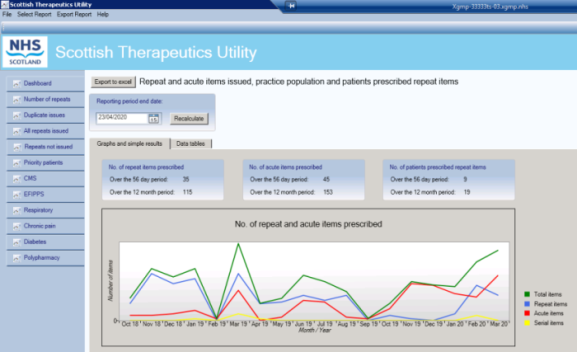
1. ***Connection Successful*** box pops up. Click ***OK***. Click ***Save server & database settings***



STU will open and display data.

**For errors during installation, contact the EScro Helpdesk on: 01463 255921**

**For instructions and further guidance go to the Effective Prescribing & Therapeutics Division website:** <https://www.therapeutics.scot.nhs.uk/stu/>



1. In future, double click the STU on the Desktop to Open.

